



Club Handbook

The objectives of St Mark's Netball Club (SMNC) are:

- For members to always have fun in their efforts and performances in the game of netball.
- Provide equal opportunities that foster social aspects of the game and good sportsmanship.
- To include all children from St Mark's Anglican Community School (SMACS) Junior/Middle School, to play netball in a safe and secure environment.
- To act for its members in all matters pertaining to netball and to ensure the Club is run in line with Netball Australia, WA Netball and to the needs of the players, coaches, umpires and families from St Mark's Anglican Community School (Junior/Middle School).

Contents

1	Our Club	3
2	Club Structure	3
2.1	General Committee Positions	3
2.2	Expectations of Committee Members	3
3	Working with Children Check	4
4	Injury and Illness	4
4.1	Moderate and serious injuries	4
4.2	Concussion Policy	4
5	Accessibility of Records for Members	4
6	SMNC Annual General Meeting	5
7	Code of Conduct & Behaviour	5
8	Team Information	5
8.1	NetSetGo Program	5
8.2	Juniors	6
8.3	Captains	7
8.4	Team Coach and Team Manager	7
8.5	Training	8
8.6	Photographs	8
9	Registration Process	8
10	Fees & Finances	9
10.1	KidSports Vouchers	9
10.2	Refund/Cancellation Policy & Procedures	9
11	Club Umpires	10
12	Team Commitments (WDNA)	10
13	Team/Player Fines	10
14	Weather Policy	11
15	Venue, Competition Dates and Game Times	11
16	Uniforms	11

This document should be read in conjunction with information on the Wanneroo Districts Netball Association (WDNA) website, www.wdna.net.au. Where conflict between the two sets of information exists, the WDNA information prevails.

1 Our Club

St Mark's Netball Club (SMNC) is a junior netball club that is open to any St Mark's Anglican Community School student from Years 2-7 who would like to play netball, regardless of experience.

2 Club Structure

SMNC Committee consists of:

- President
- Vice President
- Treasurer
- Secretary
- Registrar
- Coaching and Manager Coordinator
- Equipment and Uniform Coordinator
- Umpiring Coordinator
- Information, Communication and Technology (ICT) Coordinator
- Events and Fundraising Coordinator

2.1 General Committee Positions

Up to 3 general committee members will be selected to allow a variety of year levels to be represented. These positions are declared open for nomination each year.

General committee members are encouraged to consider taking on a coordinator role in the future.

2.2 Expectations of Committee Members

It is ideal for committee members to commit for a minimum of 2 years and declare their position vacant after a maximum of 10 years. This gives a balance of continuity as well as allowing opportunity for new members to join the committee.

Committee members are eligible to receive up to 10 parent commitment hours which may be claimed as follows:

- 6 parent hours for undertaking duties as a committee member
- 4 parents hours for attending all committee meetings. Hours can be claimed on a pro rata basis (up to 1hr for each meeting attended).

3 Working with Children Check

Safe 4 Kids Club

SMNC strives to create safe environment for our members (children & young people), by adopting a proactive approach to creating that environment by complying with legislation (Working with Children (Criminal Record Checking) Act 2004).

All of our Club's volunteers are required to have a Working with Children Check (WWCC). The WWCC will be paid for by SMNC.

Parent Volunteers are exempt from this requirement.

4 Injury and Illness

4.1 Moderate and serious injuries

All moderate and serious injuries are to be reported to the Team Coach as soon as possible.

Any player injured either at training or during a game must complete a WDNA Injury Report Form available from the WDNA website. If the injury occurs on a Saturday, the injured player must attend the First Aid Post at WDNA where the first aid personnel will complete an Injury Report Form.

An Injury Report Form must be completed for all moderate or serious injuries that occur during a training session. This Form must be handed into WDNA the following Saturday should a claim be necessary.

Further information on Netball Australia insurance can be found at www.willisnetball.com (WDNA).

Players returning to netball after extended illness shall obtain a clearance from their medial professional.

Where possible, members who have missed a training session or game due to illness should complete the next full training session before taking to the court on a Saturday.

4.2 Concussion Policy

As a club, we adhere to WDNA's Concussion Policy.

5 Accessibility of Records for Members

Refer to the St Mark's Club Netball Club Rule Book for information on accessing member records.

6 SMNC Annual General Meeting

- All members can attend the AGM.
- Members will be notified of the AGM date.
- SMNC will discuss and, where appropriate, vote on changes to policies at the AGM.
- Items for consideration must be submitted in writing 2 weeks before the advised date of the AGM.
- Each currently enrolled family is entitled to 1 vote per issue.
- A change or addition to policy must be proposed & seconded by a financial member
- Any changes to policy voted in remain until the following year's AGM.
- If there is more than one person nominated for a committee position, applicants are required to complete a [SMNC Nomination Form](#).

7 Code of Conduct & Behaviour

All players, volunteers, parents/family of players and spectators involved or watching Netball must abide at all times by the Policies & Procedures and Codes of Conduct & Behaviour of both SMNC and all governing Netball bodies including:

- Netball Australia - [Rules of Netball - Netball Australia](#)
- Netball WA - [National Codes of Behaviour May 2015.pdf \(netball.com.au\)](#)
- Wanneroo Districts Netball Association - [Code-of-Behaviour.pdf](#)
- SMNC Club Rules & Handbook

Disciplinary action may be taken against a member of the association for breaching these Rules OR Codes of Behaviour. Refer to the St Mark's Club Netball Club Rule Book for further information.

8 Team Information

8.1 NetSetGo Program

- NSG Net/Set – Year 2 and Year 3
- NSG Go – Year 4 and Year 5
- Once the registration period is over, players will be placed in a team according to year groups and as per divisions set out by WDNA.
- Where there are enough players for multiple teams within an age group, players will be divided into teams according to age. The oldest team member will be placed in one team, the next

oldest in the other team and so on. This will ensure a balance of older and younger players within a team.

- Where possible, teams in Spring season will remain as per their Winter Team. If there is an influx of new players, teams will be split as per the above.
- Players registering after the enrolment period will be placed in the team that has the least players. If teams have even numbers, team allocation is at the discretion of the committee.
- Final placement of players is at the discretion of the committee.
- NetSetGo Requirements:
 - Players are not to play more than 2 quarters in any position during the match.
 - Players must be rotated evenly throughout the season.
 - Players must experience all positions over the course of the season.

8.2 Juniors

- All players registering to play in Year 6, 12 & Under and Year 7, 13 & Under
- Players will be allocated to a team following the completion of Grading.
- The aim of the grading process is to ensure all players are placed in a team that will:
 - Best represent their level of skill and ability.
 - Maximise opportunities to develop and improve their skills.
 - Maximise their enjoyment and love of the game.
- Grading for juniors will take place by an independent and unbiased official selected by the club.
 - Where possible, grading will be done by 3 graders over 2 training/grading sessions. At least 1 of the 3 graders must be independent of the SMNC committee. All graders must not have their own children playing in the year group they are grading.
 - Where possible, the previous year's coach/es will attend grading. They will warm up the players & help the graders with management of the players. (The purpose of having them attend is to help the players feel at ease and to help in the general management of the grading sessions)
 - The previous year's coach will not have input, access or be privy to the graders notes or discussion during the grading sessions and is to sit with the players, on the opposite side of the court from the graders.
 - We encourage parents and players to be reasonable in their expectations and encourage positive feedback so that children will be happy in the teams in which they are ultimately placed.
 - Players may request feedback, but the graders decision is final.

- Final placement of players is at the discretion of the committee.
- Where possible, teams in Spring season will remain as per their Winter Team. Where there are enough players for multiple teams within an age group, and there is an influx of new players, teams will be divided according to age per NetSetGo allocations above.
- Players may begin to specialise in certain areas of the court and should be encouraged to try different positions, i.e. shooting, midcourt or defence.
- If there are new players to the club in these age groups, these players should be given the opportunity to play all positions throughout the season so they can learn the game.
- ALL Junior Players must have equal court time during the season and each player must play a minimum of ½ a game during each match, including a semi-final or grand final (refer to 17.3 for exceptions).

8.3 Captains

- Rotate the duty so each team member gets a chance to be Captain.
- The Captain's duties are to take part determining center pass/shooting direction with the umpires and signing of the score card.
- Only the Captain may approach the umpire for any clarification.
- Up to date versions of WDNA Procedures & Policies and NetSetGo / Junior Netball rules can be found at: <https://wdna.net.au/forms-downloads/>
- SMNC seeks the permission for allowable photographs to be published on our website or social media. These pictures include the TEAM PHOTO given at the Trophy Presentation.

8.4 Team Coach and Team Manager

- Teams are formed on the understanding that parents/guardians will coach and manage the teams.
- A minimum of one Team Coach and one Team Manager are necessary for every St Mark's netball team.
- If there are insufficient parent/ guardian volunteers for these positions, the team will be unable to play.
 - In the instance that multiple people nominate for a coaching/management position, the positions may be shared
 - If nominees do not wish to share a role, experience and/or qualifications will be submitted to the committee and a decision will be made.

- It is a requirement of WDNA that all coaches have either a current Netball Australia coach accreditation, or evidence of attendance at the WDNA Beginners Coaching Course prior to the commencement of the winter season. This will be paid for by SMNC.
- Coaches Handbook can be downloaded from WDNA - <https://wdna.net.au/forms-downloads/>

8.5 Training

- All teams are expected to train once a week.
- Training days will be determined by team numbers and court availability.
- Training is compulsory and lack of attendance at training (without good reason and/or without prior knowledge of coach or manager) may result in the player having less court time for that week.
- The coach and/or team manager is not responsible for your child between the end of school and the start of training.
- **There is NO training for Spring Netball.**

8.6 Photographs

- in accordance with WDNA Clubs with players *NOT giving permission for photographs* in their teams will have a RED DOT on the scorecard - no photos to be taken at these games.

9 Registration Process

- Complete online and payment during the registration period.
- For parents registering their child with St Mark's Netball Club for the first time, a copy of the child's birth certificate or passport is required for proof of age, as per WDNA policy.
- All players who have enrolled before the enrolment deadline, will be placed in a team unless there are insufficient numbers in the competition age group.
- Those who wish to enrol after the enrolment deadline will only be accepted if there are less than 9 players in the team.
- Every endeavour will be made to keep year groups together, however sometimes players will be required to play out of their year group due to team numbers. This will be done first by negotiation with individual players and their families by the Club President or Vice President. If a mutual agreement cannot be reached, players will be moved in accordance with their birthdates/age.

10 Fees & Finances

Fees are amended annually as determined by Management Committee in Conjunction with WDNA fees. Fees reflect previous Winter's season cost.

WDNA 2025 Fees

St Marks Winter Fees 2025							
	Netball WA	Netball Australia	WDNA	Uniform Hire	SMNC (umpires, admin, equipment, first aid etc)	Wind Up	TOTAL
Junior (11yrs - 17yrs)	\$99.00	\$4.49	\$75.00	\$30.00	\$70.00	\$30.00	\$308.49
Set Go (8yrs-10 yrs)	\$81.25	\$4.49	\$71.00	\$30.00	\$70.00	\$30.00	\$286.74
Net (5-7yrs)	\$81.25	\$4.49	\$71.00	\$30.00	\$70.00	\$30.00	\$286.74

Spring Season Netball Fees 2025					
	WDNA	NWA	Netball Australia	SMNC	TOTAL
Junior Player	\$45.00	\$50.00	\$4.49	\$30.00	\$129.49
Set Go (7-10yrs)	\$43.00	\$50.00	\$4.49	\$30.00	\$127.49
Net (5-7yrs)	\$43.00	\$50.00	\$4.49	\$30.00	\$127.49

10.1 KidSports Vouchers

- Contact the [SMNC Treasurer](#).
- Register online, which will require payment and then you will be reimbursed the difference by SMNC. Alternatively, you may meet with the Treasurer when you are ready to register with your KidSport Code so that they can make the necessary payment, and you can direct deposit the remainder into SMNC account.

10.2 Refund/Cancellation Policy & Procedures

Fees are non-refundable.

In extenuating circumstances, a member may apply to the club committee for a partial refund.

11 Club Umpires

- The process to become a club umpire at SMNC is outlined below:
 - Complete online assessment.
 - Complete an [expression of interest form](#).
 - Be affiliated with SMNC.
 - Adhere to WDNA umpiring policies - <https://wdna.net.au/umpiring/>
- Every umpire is expected to dress professionally and in appropriate clothing. The uniform for club umpires is as follows:
 - White shirt;
 - PREFERRED – White skirt / shorts (men). However black and blue sportswear of skirt/shorts/pants may be worn.
 - Sports footwear
 - WHITE only: jumper/coat/jacket (or see-through jacket);
- **WDNA Umpires - umpires wearing a white shirt/top over a playing uniform will incur a \$50 fine as per WDNA's Policies & Procedures.**

12 Team Commitments (WDNA)

- Each season our club is required to fulfil a Volunteer Roster for WDNA.
- Each team needs to supply volunteers for an hour or two during the season.
- By registering your child to play netball with St Mark's Netball Club you are acknowledging and supporting our club's commitment to WDNA as requested by them.

13 Team/Player Fines

- Player & Team Fines imposed by WDNA
 - All players (the player and parents/guardians of players 17 years or younger) are solely responsible for any fines or penalties received as a result of their actions/behaviour that are imposed by WDNA or any other Body responsible for any competition or activity entered by SMNC.
 - All players (the player and parents/guardians of players 17 years or younger) are jointly responsible for any fines or penalties received as a result of their teams' actions/behaviour that are imposed by WDNA or any other Body responsible for any competition or activity entered by SMNC.

- All fines must be paid prior to the next fixture.
- Failure to do so will result in the entire SMNC being ineligible to take to the Court.
- Disciplinary action may be taken at the discretion of the SMNC Committee against individuals if fines are not paid on time including suspension from training and matches. Refer to the St Mark's Handbook for further information on Disciplining Members.

14 Weather Policy

Netball is a winter sport and as such, training will continue regardless of wind/rain. In the case of rain, all teams may choose to use the undercover courts and the court space is to be shared evenly between all teams training.

- In the case of thunder and lightning, SMNC will adhere to the 30/30 rule i.e. training will be cancelled if within the 30 minutes prior to training, thunder is heard within 30 seconds or less of the proceeding lightning flash.
- If a storm is approaching, coaches should be ready to immediately evacuate players to shelter in the closest substantial enclosed building if the “flash to bang” count reaches 30 seconds or less. **The Senior School undercover courts DO NOT constitute a substantial enclosed building.**
- The closest available building to the Senior school courts is the Pavillion or Floreat Building (Year 6 area)
- The closest available building to the Junior school courts is the Year 2/3 area.
- Parents should be contacted to collect their children, as training cannot continue until 30 minutes has passed without a “flash to bang” count of 30 seconds or less.

15 Venue, Competition Dates and Game Times

- Games are played at Kingsway outdoor Netball Centre
- Winter Netball is played on Friday nights or Saturday mornings
- Spring Netball is played on Wednesdays.
- Match times are determined by WDNA and are subject to change.

16 Uniforms

- SMNC uniform is hired to all players, at a cost of \$30 per player for the season. If the uniform is not returned in a satisfactory condition, a cleaning or replacement fee will be charged.
 - “Satisfactory condition” is defined as an allowance for “general wear and tear”. All efforts should be made to remove stains.

- The decision to issue a cleaning or replacement fee is at the discretion of the Uniform Coordinator.
- Uniform sizing will be carried out on information/dress sizing days. Uniforms will be given to the players before the first game of the season.
- The SMNC uniform includes:
 - The SMNC Dress with St Mark's ACS sports socks (white with blue and maroon trim)
 - NetSetGo players (Year 2, 3, 4, 5) may wear long sleeve tops and plain leggings, BOTH either black or white under the SMNC dress.
- If the SMNC uniform is not returned at the end of the Season, the player will be charged the FULL replacement cost.